



The I-5 Consortium Cities Joint Powers Authority

For the preservation of communities while enhancing freeway capacity

AGENDA SPECIAL MEETING OF THE ADMINISTRATIVE ENTITY OF THE INTERSTATE CONSORTIUM CITIES JOINT POWERS AUTHORITY

FEBRUARY 6, 2017

10:00 AM

VIA TELECONFERENCE AT

1-866-655-2883

Participant Passcode number: 1048848

Member Cities:

Commerce
Downey
La Mirada
Norwalk
Santa Fe Springs

NORWALK
CITY HALL
12700 NORWALK BLVD.
NORWALK, CA 90650

SANTA FE SPRINGS
CITY HALL
11710 E. TELEGRAPH RD.
SANTA FE SPRINGS, CA
90670

COMMERCE
CITY HALL
2535 COMMERCE WAY
COMMERCE, CA 90040

DOWNEY
CITY HALL
11111 BROOKSHIRE AVE.
DOWNEY, CA 90241

LA MIRADA
CITY HALL
13700 LA MIRADA BLVD.
LA MIRADA, CA 90638

ROLL CALL

PUBLIC COMMENT

CONSENT CALENDAR

Consent Calendar items will be considered and approved in one motion unless removed by an Administrative Entity Member for discussion

1.1 APPROVAL OF PREVIOUS MEETING MINUTES – JANUARY 11, 2017

Recommendation: Approve

1.2 I-5 FEDERAL TRANSPORTATION REPORT J. Dykstra – Edington, Peel and Associates

Recommendation: Approve

1.3 I-5 CONSTRUCTION MITIGATION PROJECTS WARRANT LIST January 1, 2017 – February 3, 2017

Recommendation: Approve

End of Consent Calendar

2.0 I-5 JPA FINANCIAL STATEMENTS WITH REPORT ON AUDIT BY INDEPENDENT CERTIFIED PUBLIC ACCOUNTANTS FOR THE YEAR ENDED JUNE 30, 2016

Recommendation: Approve and Forward to the Policy Board

3.0 CONSTRUCTION MITIGATION PROJECTS – PHASE 1 & PHASE 2 – STATUS, PHASE 3 PROJECT STATUS

Recommendation: Provide Direction and/or Receive and File

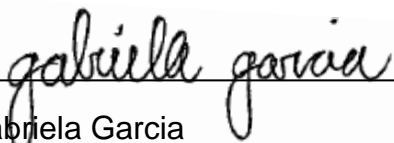
4.0 I-5 STATUS REPORT FROM EXECUTIVE DIRECTOR/AUTHORITY ENGINEER

Recommendation: Provide Direction and/or Receive and File

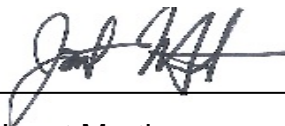
5.0 REPORT FROM ADMINISTRATIVE ENTITY MEMBERS

Recommendation: Receive and File

I hereby certify under penalty of perjury under the laws of the State of California that the foregoing agenda was posted on the bulletin boards of the City Halls of Norwalk, Downey, La Mirada, Commerce, and Santa Fe Springs, not less than 24 hours prior to the meeting. Dated this 3rd day of February 2017.



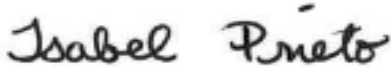
Gabriela Garcia
Office Assistant
City of Norwalk



Janet Martinez
City Clerk
City of Santa Fe Springs



Rose Cervantes
Office Specialist
City of Commerce



Isabel Prieto
Administrative Clerk
City of Downey



Susana C. Hill
Executive Secretary
City of La Mirada

Public Comment: The public is encouraged to address the Commission, Board or Committee on any matter listed on the agenda. The Commission will hear public comment on matters not listed on the agenda during the Oral Communications period.

Note: Commission agendas and minutes are available from the Staff Liaison or at the office of the City Clerk, City Hall, 12700 Norwalk Boulevard during regular business hours, 8:00 a.m. to 6:00 p.m., Monday – Thursday and 8:00 a.m. to 5:00 p.m. every other Friday; telephone (562) 929-5720.

**MINUTES OF THE SPECIAL MEETING
OF THE ADMINISTRATIVE ENTITY
I-5 CONSORTIUM CITIES JOINT POWERS AUTHORITY**

**WEDNESDAY, JANUARY 11, 2017
2:00 PM
VIA TELECONFERENCE AT**

NORWALK CITY HALL 12700 NORWALK BLVD. NORWALK, CA 90650	SANTA FE SPRINGS CITY HALL 11710 E. TELEGRAPH RD. SANTA FE SPRINGS, CA 90670	COMMERCE CITY HALL 2535 COMMERCE WAY COMMERCE, CA 90040
DOWNEY CITY HALL 11111 BROOKSHIRE AVE. DOWNEY, CA 90241	LA MIRADA CITY HALL 13700 LA MIRADA BLVD. LA MIRADA, CA 90638	

The special meeting of the I-5 Consortium Cities Joint Powers Authority Administrative Entity was called to order at 2:11 PM by Administrative Entity Chairperson Mike Egan.

Roll was taken with the following Administrative Entity members present:

Thaddeus McCormack	City of Santa Fe Springs
Mike Egan	City of Norwalk
Jeff Boynton	City of La Mirada
John Oskoui	City of Downey
Jorge Rifa	City of Commerce

Members Absent:

John Oskoui	City of Downey
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Also present included Yvette Kirrin, Authority Engineer/Executive Director – I-5 JPA and Adriana Figueroa, Administrative Services Manager – City of Norwalk.

Others Present:

None.

PUBLIC COMMENT

None.

CONSENT CALENDAR

It was moved and seconded to approve the Consent Calendar, which included the following:

- Previous Meeting Minutes – November 16, 2016
- I-5 Federal Transportation Report – Edington, Peel and Associates
- I-5 Construction Mitigation Project Warrant List

M/S: Boynton/Rifa

The motion was carried by the following vote:

Yes: AE Members Boynton, Rifa and Chair Egan

No: None

Absent: AE Members Oskoui and McCormack

CALTRANS AGREEMENT FOR THE JPA URBAN REFORESTATION MITIGATION PLAN – DISTRICT AGREEMENT NO. ENV-7-12

Ms. Kirrin presented the item noting that the Caltrans agreement provides the JPA an opportunity to plant trees as mitigation for the increased carbon footprint resulting from the I-5 (605/S) project that was environmentally cleared in 2007. The agreement commits the JPA to bidding out a tree planting project. The agreement states that the JPA will not receive any funds and that the contractor invoices will go from the JPA to Caltrans for reimbursement. The duration of the agreement is approximately 5 years and JPA legal counsel has reviewed the document with some recommendations that are being coordinated with Caltrans.

It was recommended to forward the agreement to the Policy Board for approval upon a form approved by Council.

M/S: Rifa/Boynton

The motion was carried by the following vote:

Yes: AE Members Boynton, Rifa, McCormack and Chair Egan

No: None

Absent: AE Members Oskoui

I-5 JPA SPECIFICATONS FOR TREE PLANTING SERVICES PROJECT NO. 15-01

Ms. Kirrin presented the item noting that she and the I-5 JPA TAC had been working closely over the past year to create a Tree Planting Services Project Bid Specification consistent with the Caltrans agreement. The Bid is consistent with Downey's procurement policies, but will be bid out by the City of Norwalk, as the administrator. She noted that the specification includes approximately 7,700 trees within the JPA Cities, including parkway, non-parkway and a residential tree give away for each City. She noted that the specification had been shared with Caltrans for review as well as with legal, which has not concluded the review.

It was recommended to forward the Specification for Tree Planting Services Project to the Policy Board for approval upon a form approved by legal counsel.

M/S: Boynton/Rifa

The motion was carried by the following vote:

Yes: AE Members Boynton, Rifa, McCormack and Chair Egan
No: None
Absent: AE Members Oskoui

REQUEST TO DELIGATE CONTRACTOR INVOICE APPROVAL TO THE TREE PLANTING SERVICES PROJECT NO. 15-01 TO THE I-5 JPA TAC

Ms. Kirrin presented the item noting that the Caltrans Agreement specifies that no funding will come to the JPA and that the selected contractor will be reimbursed by Caltrans upon JPA approval that the work was completed. She noted that since the TAC members will be responsible for overseeing the work completed, including the inspection and permitting, that they would be the appropriate group to also approve the contractor invoices. She noted that invoices could be approved at the TAC and immediately forwarded to Caltrans for reimbursement which would reduce the time between approval and reimbursement to the contractor. She noted that invoices could be tracked with status provided to the AE and PB.

It was recommended that JPA TAC be provided authority to approve invoices received resulting from contract 15-01 and directly forwarded to Caltrans for reimbursement.

M/S: Boynton/Rifa
The motion was carried by the following vote:

Yes: AE Members Boynton, Rifa, McCormack and Chair Egan
No: None
Absent: AE Members Oskoui

STATUS UPDATE REGARDING THE I-5 EIR (PARAMOUNT TO I-710)

Ms. Kirrin presented this item noting that she is continuing to work with Caltrans and Metro to quantify the scope and schedule for the I-5 EIR. The current issue is a federal requirement regarding the need to begin the RW and/or construction phases within 10 years of the commencement of the EIR. Because the approved expenditure plan shows the project in 2036, both Caltrans and Metro feel that the federal funds, via the \$3.8 million earmark, will be at risk if the EIR begins without a strategy to advance construction, and that the earmark would need to be paid back to the federal government. Ms. Kirrin noted that additional discussion is required and that there are many dynamic issues causing a level of frustration, but that it should be given another month or so to attempt to continue the negotiation.

No action was taken.

CONSTRUCTION MITIGATION PROJECTS – PHASE 1, PHASE 2 & PHASE 3 PROJECT STATUS

Ms. Kirrin presented this item, noting that there wasn't significant activity. A minor update regarding the reconciliation of Phase 1 and that the City of SFS was making headway regarding their overhead audit process, and that Phase 2 was also substantially complete, with reconciliations also occurring. She noted that no activity had occurred on Phase 3.

No action was taken.

I-5 STATUS REPORT FROM EXECUTIVE DIRECTOR/AUTHORITY ENGINEER

Ms. Kirrin presented this item. She provided an update/summary regarding percent complete for design and construction of each of the six (6) segments from I-5/605 south to the O.C. line, as well as major closures and detours. She also noted that the GCCOG would be obtaining information from the Caltrans Public Affairs consultant for the I-5 Corridor to post on their website.

Ms. Kirrin spoke about the current activity on the 605/5 Environmental phase (called PAED) being led by Metro with participation by Caltrans and the cities of Norwalk, Santa Fe Springs and Downey. She noted that monthly meetings continue.

No action was taken.

REPORT FROM ADMINISTRATIVE ENTITY MEMBERS

No Reports.

ADJOURNMENT

The special meeting was adjourned at 2:51 PM.

Jeff Boynton, Secretary

Monthly Report by Jim Dykstra to I-5 JPA
February 2017

I and the firm Edington, Peel & Associates provided a range of services during the month in support of the I-5 Joint Powers Authority. These included participation in a number of meetings, telephonic, email and fax exchanges and other communications.

I have continued to coordinate with I-5 JPA executive director Yvette Kirrin and I-5 JPA elected representatives and their staffs in Washington, DC regarding ongoing efforts on behalf of the I-5 widening initiative and the I-5 JPA's priorities and interests as the 115th Congress convened, providing legislative guidance and information. I also continued to work with the Gateway Cities COG, which has established the I-5 widening project as its number one priority.

I have provided information regarding membership, leadership and staff changes, as well as committee priorities, as the 115th Congress has gotten organized. This included information about leadership changes and membership in the House Transportation and Infrastructure Committee and the Senate Environment and Public Works and Commerce Committees. I alerted the I-5 JPA to Rep. Alan Lowenthal's appointment to the T&I Committee and incoming Sen. Kamala Harris's appointment to the EPW Committee, an important assignment with the retirement of her predecessor, Sen. Barbara Boxer, ranking Democrat on the committee. I have also provided information regarding leadership of the US Department of Transportation, including former Secretary of Labor Elaine Chao's nomination by President-elect Trump to be Secretary of Transportation and Senate confirmation today as Secretary. As the new Administration and the 115th Congress continue to be organized, I will be providing further information on leadership and staff changes that will occur.

I have provided information about a possible Administration initiative, as well as a proposed \$1 trillion Congressional Democrat proposal. I alerted I-5 JPA officials of a list reported to have been submitted to the Administration by state governors of priority projects they wish to be included if an infrastructure initiative moves forward, and I have had follow on conversations with I-5 JPA officials about possible ways to attempt to achieve the project's inclusion in any initiative that does move forward.

I continue to work with Gateway Cities COG and I-5 JPA staff regarding earmarked funds secured several years ago by Rep. Grace Napolitano that have not yet been spent and that could be reallocated to other projects if not used by FY19. I am working with Yvette, Gateway Cities and the Congresswoman's staff to ensure that the \$4.1 million plus in funding can be used for purposes that will best further this important project.

I provided updates throughout the congressional appropriations process in the 114th Congress on matters of interest in the transportation appropriations bill. Congress, following its return from its recess for the November elections, approved a short-term Continuing Resolution that extends to March of this year so that the 115th Congress and Administration can work on a longer term appropriations measure. I also continue

to provide information regarding the five-year surface transportation authorization bill, which was approved by the House and Senate and signed into law by the President last December 4 as Public Law 114-94.

I am in regular contact with Victor Castillo, chief of staff to Rep. Lucille Roybal-Allard, a member of the House Appropriations Committee; legislative director Melissa Kiedrowicz and district staff for Rep. Linda Sanchez, who chaired the Congressional Hispanic Caucus in the 114th Congress and has been elected to be vice chair of the House Democratic Caucus in the next Congress; Joe Sheehy, legislative director to Rep. Grace Napolitano, a senior member of the House Transportation and Infrastructure Committee; and Tim Hysom, chief of staff to Rep. Alan Lowenthal, new member of the T&I Committee, regarding legislative priorities for the I-5 JPA.

As part of my responsibilities, I closely monitor legislation, as well as seminars, hearings, meetings and publications of key interest to legislators and senior executive branch officials for articles and information pertinent to the project and of possible interest and importance to member cities of the I-5 JPA. I attend Senate and House committee hearings, follow Senate and House floor proceedings, and track legislative initiatives pertinent to the project.

**AGENDA REPORT
I-5 CONSORTIUM CITIES JOINT POWERS AUTHORITY
ADMINISTRATIVE ENTITY**

To: I-5 JPA Administrative Entity

From: Adriana Figueroa, City of Norwalk, Administrative Services Manager

Date: February 2017 - Report for I-5 Construction Mitigation Projects – Request for Warrant Approval Recommendation to Policy Board

Phase 1 – Construction Mitigation Projects

Date	Invoice #	Report #	Description	Expenditure	(Retention) -5%	Net Invoice Amount	Total	Balance	Expenditure Cumulative	% Invoiced to Date
4-2015-01	1		MTA Invoice - KES	\$ 1,665.00	\$ 83.25	\$ 1,581.75	\$ 1,581.75	\$ 83.25	\$ 610,482.49	9%
	2		MTA Invoice - La Mirada			\$ -	\$ -	\$ -	\$ 1,333,141.50	20%
	Invoice 38	3	MTA Invoice - SFS			\$ -	\$ -	\$ -	\$ 1,246,966.85	19%
		4	MTA Invoice - Norwalk			\$ -	\$ -	\$ -	\$ 1,605,849.93	24%
		5	MTA Invoice - Commerce			\$ -	\$ -	\$ -	\$ 942,332.99	14%
				\$ 1,665.00	\$ 83.25	\$ 1,581.75	\$ 1,581.75	\$ 83.25	\$ 5,738,773.76	86%
4-2015-01	1		MTA Invoice - KES	\$ 740.00	\$ 37.00	\$ 703.00	\$ 703.00	\$ 37.00	\$ 611,222.49	9%
	2		MTA Invoice - La Mirada			\$ -	\$ -	\$ -	\$ 1,333,141.50	20%
	Invoice 39	3	MTA Invoice - SFS			\$ -	\$ -	\$ -	\$ 1,246,966.85	19%
		4	MTA Invoice - Norwalk			\$ -	\$ -	\$ -	\$ 1,605,849.93	24%
		5	MTA Invoice - Commerce	\$ 548,584.18	\$ 27,429.21	\$ 521,154.97	\$ 521,154.97	\$ 27,429.21	\$ 1,490,917.17	22%
				\$ 549,324.18	\$ 27,466.21	\$ 521,857.97	\$ 521,857.97	\$ 27,466.21	\$ 6,288,097.94	95%
11-2015-01	1		MTA Invoice - KES	\$ 1,295.00	\$ 64.75	\$ 1,230.25	\$ 1,230.25	\$ 64.75	\$ 612,517.49	9%
	2		MTA Invoice - La Mirada			\$ -	\$ -	\$ -	\$ 1,333,141.50	20%
	Invoice 40	3	MTA Invoice - SFS			\$ -	\$ -	\$ -	\$ 1,246,966.85	19%
		4	MTA Invoice - Norwalk			\$ -	\$ -	\$ -	\$ 1,605,849.93	24%
		5	MTA Invoice - Commerce	\$ 124,742.16	\$ 6,237.11	\$ 118,505.05	\$ 118,505.05	\$ 6,237.11	\$ 1,615,659.33	24%
				\$ 126,037.16	\$ 6,301.86	\$ 119,735.30	\$ 119,735.30	\$ 6,301.86	\$ 6,414,135.10	97%
1-2017-01	1		MTA Invoice - KES	\$ 2,775.00	\$ 138.75	\$ 2,636.25	\$ 2,636.25	\$ 138.75	\$ 615,292.49	9%
	2		MTA Invoice - La Mirada			\$ -	\$ -	\$ -	\$ 1,333,141.50	20%
	Invoice 41	3	MTA Invoice - SFS			\$ -	\$ -	\$ -	\$ 1,246,966.85	19%
		4	MTA Invoice - Norwalk			\$ -	\$ -	\$ -	\$ 1,605,849.93	24%
		5	MTA Invoice - Commerce	\$ 124,742.16	\$ 6,237.11	\$ 118,505.05	\$ 118,505.05	\$ 6,237.11	\$ 1,740,401.49	26%

Phase 2 – Construction Mitigation Projects

No Invoice this month.

**AGENDA REPORT
I-5 CONSORTIUM CITIES JOINT POWERS AUTHORITY
ADMINISTRATIVE ENTITY**

Date: February 6, 2017
To: I-5 JPA Administrative Entity
From: Yvette Kirrin, P.E., Executive Director/Authority Engineer
Subject: I-5 JPA Financial Statements with Report on Audit by Independent Certified Public Accountants for the Year Ended June 30, 2016

Recommendation: Approve

The I-5 Consortium Cities JPA contracted the services of an auditing firm to conduct an independent audit of the JPA's finances. White Nelson Diehl Evans LLP has completed the audit for Fiscal Year 2015/2015, ending June 30, 2016 and has rendered an opinion that the financial statements accurately reflect the position of the I-5 Consortium Cities JPA for that period, and is in conformity with generally accepted accounting principles.

This item will be placed on the Policy Board's agenda for review and approval.

Attachment: I-5 Consortium Cities Joint Powers Authority Fiscal Year 2016 Audited Financial Statement

**AGENDA REPORT
I-5 CONSORTIUM CITIES JOINT POWERS AUTHORITY
ADMINISTRATIVE ENTITY**

Date: February 6, 2017
To: I-5 JPA Administrative Entity
From: Yvette Kirrin, P.E., Executive Director/Authority Engineer
Subject: Construction Mitigation Projects – Status

Recommendation: Provide Direction and/or Receive and File

I-5 Construction Mitigation Projects – Phase 1 – Status (No Significant Update)

The Total Project Budget is \$6,645,000. Total expenditure to date is about \$5,865,551 or about 88% of the total project budget. A meeting will be scheduled to reconcile minor discrepancies against the invoicing and JPA check register prior to scheduling the final audit. No significant progress has been made in recent months.

I-5 Construction Mitigation Projects – Phase 2 – Status (No Significant Update)

Phase 2 - Project Expenditure

The Total Project Budget is \$14,168,107. The total expenditure to date is approximately \$13,731,165 or approximately 97% of the project budget. This is due to the completion of construction work in La Mirada, SFS and Norwalk. There is an invoice on consent for this month.

Projects Breakdown

The Firestone Blvd. Pavement Rehabilitation is 100% complete and final invoicing is being completed. The Cities should start preparing for the final audit.

I-5 Construction Mitigation Projects – Phase 3 – Status (No Significant Update)

No significant update this month.

**AGENDA REPORT
I-5 CONSORTIUM CITIES JOINT POWERS AUTHORITY
ADMINISTRATIVE ENTITY**

Date: February 6, 2017
To: I-5 JPA Administrative Entity
From: Yvette Kirrin, P.E., Executive Director/Authority Engineer
Subject: I-5 Status Report
Recommendation: Provide Direction and/or Receive and File

I-5 South (I-605 to County Line) & I-5/Carmenita Update

Segment(s) Status:

Below is a table that will be updated monthly that details the six (6) segments of the I-5 (605/S) project. Specific issues regarding the overall project and/or each segment will be detailed, as needed, below the table. Work is progressing at or close to schedule, according to the technical comparisons of % work complete vs. % time complete of each contract.

Segment	Phase	% Const. Complete	% Const. Time Complete
Valley View (Segment 2)	Awarded for Construction	1%	2%
Rosecrans (Segment 3)	In Construction	83%	78%
Norwalk (Segment 4)	In Construction	68%	72%
Florence (Segment 5)	In Construction	37%	37%
Carmenita (Stand Alone Segment)	In Construction	94%	82%

Regarding the interchanges that are under construction, one half of the Valley View bridge has begun demolition, and traffic has been reduced to one lane in each direction. Significant night closures will take place over the next 12 days.

Mid-February 2017 is the new estimated timeframe for traffic to be reduced to one lane in each direction over the Florence bridge.

Construction along I-5 and at the interchanges of Carmenita, Rosecrans and Norwalk-Imperial continue to impact the City's traffic circulation. We have continued to coordinate with the resident engineer(s), to obtain information regarding tentative closures and proposed/approved closures ahead of public. Updates, as needed, are

being emailed to the PB, AE, TAC, et al. regarding the current status of all existing, proposed and tentative detours/closures.

I-605/5 EIR Update

The 605/5 EIR Team is meeting monthly at Caltrans.

I-5 Environmental Document (I-605 to I-710) Update

A fact sheet regarding the project need and benefits for review and comment is included in the agenda package.