

Finance Department
12700 Norwalk Blvd., Room 6
P O Box 1030
Norwalk, CA 90651-1030
Phone: (562) 929-5712
Fax: (562) 929-5966



To: Prospective Vendors

The Finance Department would like to thank you for your interest in becoming a vendor with the City of Norwalk. This application will match you as a vendor with the products and/or services you are interested in supplying to the City. Provided with this application is a list of commodities and services with corresponding commodity code numbers for reference.

Please complete and return this Bidder's Mailing List Application if you would like to be placed on our Bidder's List for future Invitations to Bid, Requests for Proposals or Requests for Quotations/Bids.

General Information

You must notify the City of Norwalk Finance Department of any changes to this application, including name, address or telephone number, changes in personnel listed, and addition or deletion of products and/or services you are interested in providing.

If you fail to respond to Invitations to Bid, Requests for Proposals or Requests for Quotations/Bids, the City of Norwalk will interpret your non-response to mean that you are no longer interested in supplying products and/or services and your firm's name may be removed from the Bidder's List.

Please contact the Finance Department at (562) 929-5712 if you have any further questions regarding this application.

Sincerely,

Darlene Mena
City of Norwalk
Buyer



BIDDER'S MAILING LIST APPLICATION

City of Norwalk Finance Department
12700 Norwalk Blvd., Room 6
Norwalk, CA 90650

Phone: (562) 929-5712 Fax (562) 929-5966

Company Name

Contact Person

Address

Phone No.

City

Fax No.

State

Zip Code

E-Mail Address

Type of Organization (check one):

_____ Individual Proprietorship

_____ Non-Profit Organization

_____ Partnership

_____ Minority - Owned

_____ Corporation

_____ Woman - Owned

Federal Tax I.D. No. or Social Security No.: _____

How long in present business? _____

Commodity List Class No(s): _____

Specific Products/Services
To Be Provided: _____

Submitted by:

Print/Type Name

Signature

Title: _____

Date: _____

Finance Department Use Only

Date Received: _____

Vendor No. _____

PRODUCTS**Class Description**

005 Abrasives
010 Acoustical Tile, Materials & Supplies
020 Agricultural Equipment & Accessories
025 Air Compressors & Accessories
031 A/C, Heating & Ventilation Equipment, Parts & Accessories
037 Decorations, Toys, Etc.
040 Animals, Birds, & Marine Life - (Live) Including Accessories
045 Appliances - Household Type
050 Arts & Crafts
055 Auto Parts & Accessories for Cars, Buses, Trucks, etc.
070 Automobiles - Cars, Buses & Trucks
080 Badges, Emblems, Nametags & Plates, Jeweler, etc.
085 Bags, Bagging, Ties and Erosion Control Equipment
100 Barrels, Drums, Kegs and Containers
110 Belts & Belting: Conveyor, Elevator, Power Trans., V-Belts
120 Boats, Motors, Accessories & Supplies
125 Bookbinding Supplies
135 Bricks & Clay Products, Refractory Materials & Stone Products
150 Builder's Supplies
155 Buildings & Structures - Fabricated & Prefabricated
165 Cafeteria & Kitchen Equip, Commercial
195 Clocks, Timers, Watches, & Jewelers & Watchmakers Tools
200 Clothing, Uniforms & Accessories
204 Computer Hardware & Supplies
210 Concrete & Metal Culverts, Pipe, Septic Tanks
220 Indicating, Measuring, Monitoring & Recording Instruments
225 Coolers, Drinking Water (Fountains)
240 Cutlery, Dishes, Flatware, Glassware, Trays, Utensils
245 Dairy Equipment & Supplies
255 Decals & Stamps
265 Draperies, Curtains & Upholstery
270 Drugs, Pharmaceuticals & Biologicals
280 Electrical Cables & Wires (Not Electronic)
285 Electrical Equipment & Supplies (Except Cable & Wire)
295 Elevators & Escalators
300 Emergency, Preparedness
305 Engineering Equipment & Supplies

PRODUCTS**Class Description**

310 Printing Equipment & Supplies
318 Fare Collection Equipment & Supplies
320 Fastening, Packaging, Strapping, Tying Equipment & Supplies
325 Food, Bedding, Vitamins & Supplements for Animals
330 Fencing
335 Fertilizers & Soil Conditioners
340 Fire Protection Equipment & Supplies
345 First Aid Equipment & Supplies
350 Flags, Flag Poles, Banners & Accessories
360 Flooring Mats Carpet & Tile
365 Floor Maintenance Machines, Parts & Accessories
393 Foods
395 Forms, Continuous, Snap-out, Labels, Computer Paper & Folders
400 Foundry Castings Equipment & Supplies
405 Fuel, Oils, & Lubricants
425 Office Furniture
440 Glass & Glazing Supplies
450 Hardware & Related Items
460 Hose, Accessories & Supplies, Industrial, Commercial & Garden
485 Janitorial Supplies & Equipment
500 Laundry & Dry Cleaning Equipment, Accessories, Parts & Supplies
515 Lawn Maintenance Equipment, Accessories & Parts (Non-Agricultural)
520 Leather & Related Equipment, Products, Accessories & Supplies
525 Library & Archival Equipment, Machines, & Supplies
528 Lighting, Electrical Equipment & Supplies
530 Luggage, Briefcases, & Related Items
540 Lumber & Related Products
550 Markers, Plaques, & Traffic Control Devices
555 Marking & Stenciling Devices
560 Material Handling & Storage Equipment & Allied Items
570 Metal Bars, Plates, Rods, Sheets, Strips, Structural, Tube
575 Microfiche & Microfilm Equipment, Accessories & Supplies
578 Miscellaneous Products
580 Musical Instruments, Accessories & Supplies
590 Sewing & Related Items
595 Nursery Stock, Equipment & Supplies

PRODUCTS**Class Description**

600 Office Equipment & Accessories
615 Office Supplies
635 Paint, Painting Equipment & Accessories
645 Paper
650 Park & Playground Equipment
652 Personal Hygiene Equipment & Supplies
655 Photographic Equipment & Supplies
658 Pipe & Tubing (Not Metal)
660 Pipes, Tobaccos, & Smoking Accessories
665 Plastics, Resins, Fiberglass
670 Plumbing Equipment, Fixtures & Supplies
675 Poisons: Agricultural & Industrial
680 Police Equipment & Supplies
685 Poultry Equipment & Supplies
715 Publication & Audiovisual Materials
(Prepared Materials Only)
720 Pumping Equipment & Accessories
725 Radio & Telephone Communication
Equipment, Accessories & Supplies
735 Rags, Shop Towels, & Wiping Cloths
740 Refrigeration Equipment & Accessories
745 Road & Highway Materials
770 Roofing
780 Scales & Weighing Apparatus
785 School Equipment & Supplies
790 Seed, Sod, Soil, and Inoculants
800 Shoes & Boots
801 Signs, Sign Materials, Sign Making
Equipment & Supplies
803 Sound System Components & Accessories
805 Sporting Goods & Games
810 Spraying Equipment (Except Household,
Plant & Paint)
820 Steam Boilers, Heating & Power Plant
Equipment
830 Tanks - Metal, Wood, & Other Materials
Mobile, Port & Stationary
840 Television Equipment & Accessories
850 Textiles, Fibers, Household Linens & Piece
Goods
855 Theatrical Equipment & Supplies
860 Tickets, Coupon/Sales/Script Books, etc.
863 Tires & Tubes
870 Venetian Blinds, Awnings & Shades
875 Veterinary Equipment & Supplies
880 Visual Equipment, Projectors & Supplies

SERVICES**Class Description**

890 Water & Sewer Treatment Equipment &
Supplies
895 Welding Equipment & Supplies
Architect, Engineering & Professional
Design Services
909 Building Construction Services
910 Bldg. Maintenance & Repair Services
912 Janitorial Services
915 Communications & Media Related
Services
918 Consulting Services - Miscellaneous
920 Data Processing Services - MIS
928 Equipment Maintenance, Reconditioning &
Repair Services for Autos, Trucks, Buses,
etc.
946 Financial Services
948 Health Related Services
952 Human Services
953 Insurance, All Types
954 Laundry & Dry Cleaning Services
959 Marine Construction Services
962 Miscellaneous Services
964 Personnel, Temporary
966 Printing & Related Services
968 Public Works Construction & Related
Services
969 Purchasing Services
971 Real Property Rental or Lease
975 Rental or Lease Services of Equipment
988 Landscape Maintenance Services
990 Security, Fire, Safety & Emergency Services

998 Sale of Surplus & Obsolete Items