

**MINUTES OF THE REGULAR MEETING
CITY OF NORWALK
Historical Heritage Commission
February 27, 2017**

The meeting was called to order at 4:35 p.m. by Interim Recreation Supervisor Pati Escano. Commission members present were: Gina Ayala, Polly Haack, Marlene Hardy, Ericka Hidalgo, and Pat Martin. Staff present were Pati Escano, Interim Recreation Supervisor, and Susan Colon, Recreation Leader III. Vice Mayor Cheri Kelley was also in attendance.

Commissioner Haak moved to accept the minutes of the January 30, 2017 meeting. Commissioner Martin seconded. Minutes of the January 30, 2017 meeting were accepted.

OLD BUSINESS

History Trunk Meetings with Teachers

Interim Supervisor Escano is continuing to work with the district to arrange presentations for the teachers at each school. Ericka and Pat began purchasing high quality replicas to place in the trunk. Pat gave the book, "The Indians in Winter Camp" to the Cultural Arts Center to be used as a resource for the trunk or coloring book. Ericka gave some suggested websites to locate additional items.

NEW BUSINESS

Commissioner Terms

Interim Supervisor Escano shared that she had received an email clarifying terms for our commissioners. The current commissioner's terms will end when the council member's terms expire. There will not be a 90 day transfer period. Since the vacant spots will leave the commission without a quorum, the April 24, 2017 meeting will be canceled. The commissioners in attendance were each given an application to reapply. Commissioner Carter will be mailed an application. The Mayor's Re-Org will take place April 11, 2017.

Hargitt House Cleaning and Update

The Hargitt House received a good cleaning and all items were put back in place. The curtains were sent to be cleaned. The roof will not be replaced until September 2017. The bathroom on the porch was repaired and can now be shown.

Hargitt House Grand Re-opening Celebration

A Grand Re-opening Celebration is planned for May 20, 2017 at 11:00 a.m. Tours of the house will resume beginning that day and following their former schedule. The Cultural

Arts Staff and any new docents will receive training prior to that date. A "Friends of the Hargitt House" meeting will be scheduled for April 5, 2017 to prepare. Some of the suggested activities for the Grand Reopening are, outdoor lawn games, crafts, refreshments and tours. Promotional items such as pencils and paper dolls will be ordered. New postcards with the current paint color will be created and ordered. Interim Supervisor Escano presented the idea of having a vendor demonstrate how to make homemade jam, and our staff could help the children churn butter. The commissioners agreed that it would be a good idea.

STAFF COMMENTS

There were no staff comments

COMMISSIONER'S COMMENTS

Commissioner Martin shared about an upcoming Orange County Docent event that will take place on April 3, 2017. No one was interested at this time.

ORAL COMMUNICATIONS

Commission Haak asked if upcoming trainings could be set on Thursdays. She and the other commissioners are not available on Wednesdays.

Meeting was adjourned at 5:21 pm

Respectfully submitted,



Marlene Hardy, Chairperson