

PROPOSAL SUBMISSION CHECKLIST

This checklist must be completed and returned with the Proposal. Failure to return this checklist may be cause for considering the Proposal non-responsive.

	Description	Source / Section	Proposer shall initial here
1	Proposal (original and three (3) copies)	IP.1	
2	Letter of Transmittal	IP.8	
3	Licensing, Permits, Certificates, and Taxes	IP.11	
4	Insurance – Statement by Proposer	GC.21	
5	Specifications Compliance Matrix	Exhibit B	
6	Price Proposal	Exhibit C	
7	Indemnification and Hold Harmless Agreement and Waiver of Subrogation and Contribution	Exhibit D	
8	Summary of References	Exhibit E	
9	Certification of Non-Collusion	Exhibit F	
10	Certification of Primary Participant Regarding Debarment, Suspension and other Responsibility Matters	Exhibit G	
11	Certification of Restrictions on Lobbying	Exhibit H	
12	Designation of Subcontractors	Exhibit I	
13	Buy America Certification	Exhibit J	
	OPTIONAL ITEMS		
14	Requests for exceptions or deviations.	IP.1	

Company Name:	
Name of Proposer initialing document (print):	
Email address of Company Contact:	
Signature:	
Title:	
Date:	