



SYNOPSIS
PROPERTY MAINTENANCE AND BUILDING
REHABILITATION APPEALS BOARD
JUNE 13, 2018

SPECIAL MEETING
CITY HALL COUNCIL CHAMBERS
7:00 PM

Victor Juan, Chair
Rosa Barragan, Vice Chair
Kim Apodaca, Board Member
Scott D. Collins, Board Member
Linda Lopez, Board Member

Public Comment: *The public is encouraged to address Property Maintenance and Rehabilitation Appeals Board on any matter listed on the agenda or on any other matter within its jurisdiction subject to the rules of decorum described in Section 2.08.020 of the Norwalk Municipal Code. If you wish to address the Board, please complete the card that is provided at the rear entrance to Council Chambers and hand the card to the Secretary. Property Maintenance and Rehabilitation Appeals Board will hear public comment on items listed on the agenda during discussion of the matter and prior to a vote. Property Maintenance and Rehabilitation Appeals Board will hear public comment on matters not listed on the agenda during the Oral Communications period.*

*Pursuant to provisions of the **Brown Act**, no action may be taken on a matter unless it is listed on the agenda, or unless certain emergency or special circumstances exist. The Board may direct staff to investigate and/or schedule certain matters for consideration at a future Property Maintenance and Building Rehabilitation Appeals Board meeting.*

Please adhere to the following procedures when addressing the Board:

- *Comments should be limited to 5 minutes or less.*
- *Comments should be directed to the Board as a whole and not directed to individual Property Maintenance and Building Rehabilitation Appeals Board members.*

Americans with Disabilities Act: *In compliance with the ADA, if you need special assistance to participate in a City meeting or other services offered by this City, please contact the Secretary's office, (562) 929-5744. Assisted listening devices are available at this meeting. Ask the Secretary if you desire to use this device. Upon request, the agenda and documents in the agenda packet can be made available in appropriate alternative formats to persons with a disability. Notification of at least 48 hours prior to the meeting or time when services are needed will assist the City staff in assuring that reasonable arrangements can be made to provide accessibility to the meeting or service.*

Note: *Any writings and/or documents provided to a majority of the Board regarding any item on this agenda after it has been posted will also be made available for public inspection.*

Writings and/or documents are available for inspection in the Community Development Department, City Hall, 12700 Norwalk Boulevard during regular business hours, 8:00 a.m. to 6:00 p.m., Monday to Thursday and 8:00 a.m. to 5:00 p.m., every other Friday; telephone (562) 929-5744. You may also contact the City Clerk via email at recordsrequests@norwalkca.gov.

SPECIAL MEETING – 7:00 P.M.

CALL TO ORDER 7:07 P.M.
FLAG SALUTE Chair Juan
ROLL CALL OF MEMBERS Board Member Apodaca, Vice Chair Barragan and Chair Juan.

1. REORGANIZATION OF THE BOARD

Chair: Kim Apodaca
Vice Chair: Rosa Barragan

- 2. MEETING MINUTES** – Staff recommends that the Board approve the minutes of the Special Meetings of June 14, 2017 and May 23, 2018.
Board's Action: **Approved.**

PUBLIC HEARING

3. DELINQUENT TRASH AND REFUSE COLLECTION ACCOUNTS

Report on delinquent trash accounts and the hearing of any objections of the property owners liable for unpaid trash and refuse services in accordance with the provisions of Chapter 8.48 of the Norwalk Municipal Code.

Staff Recommendation: That the Board direct staff to forward the listed properties to the City Council with a recommendation that the delinquent properties be placed on the County Tax Roll unless the outstanding balance is paid prior to July 31, 2018.

Board's Action: **Approved staff's recommendation by a vote of 3-0.**

4. DELINQUENT WEEDS AND LITTER COLLECTION FEES

Report on the cost of abatement of weeds and litter and the hearing of any objections of property owners liable to be assessed for such abatement in accordance with the provisions of Chapter 8.28 of the Norwalk Municipal Code.

Staff Recommendation: That the Board direct staff to forward the listed properties to the City Council with a recommendation that the delinquent amounts be placed as a lien on the County Tax Roll unless the outstanding balance is paid prior to August 1, 2018.

Board's Action: **Approved staff's recommendation by a vote of 3-0.**

5. EMERGENCY BOARD-UP COSTS

Report on the cost of emergency board-ups and the hearing of any objections of property owners liable to be assessed for such abatement in accordance with the provisions of Chapter 15.32 of the Norwalk Municipal Code.

Staff Recommendation: That the Board direct staff to forward the listed properties to the City Council with a recommendation that the delinquent amounts be placed as a lien on the County Tax Roll unless the outstanding balance is paid prior to August 1, 2018.

Board's Action: **Tabled to allow staff to assess ordinance and noticing requirements by a vote of 3-0.**

ORAL COMMUNICATIONS – None.

ADJOURNMENT

7:30 P.M.