

City of Norwalk Housing Authority
 12700 Norwalk Boulevard, Room 11, Norwalk, CA 90650
 Telephone: (562) 929-5588 Fax: (562) 929-5537

Damage Mitigation Fund Request for Reimbursement Form

Reimbursement to the owner of up to \$2,000.00 for unpaid unit damages, rent, and related court costs in excess of the tenant's security deposit. The cost of damages will be deducted from the actual security deposit paid by the tenant before the housing authority reimbursement is calculated.

Landlord Name: _____ Telephone: _____

Landlord Address: _____ City/State _____ Zip Code _____

Landlord E-mail: _____

Tenant Name: _____ Unit Address: _____

List of items claimed:

Description	Cost
1.	\$
2.	\$
3.	\$
4.	\$
5.	\$
6.	\$
7.	\$
TOTAL	\$

(Attach receipts, notices, photos, court papers, ledgers, documents or anything that supports your request.)

When requesting reimbursement for unit damages, a minimum one month's security deposit must have been collected to be eligible. In addition, there must be a move out inspection completed by the Norwalk Housing Authority immediately after tenant vacates and before the owner begins repairs in order to verify damages. Owner must have made a good faith attempt at collecting charges from the tenant and provide proof of actions taken.

Landlord / Agent Name: _____

Signature: _____ Date: _____