

The City of Norwalk has scholarships available to assist low income residents with the cost of technical training in health sciences and medical technology or welding/metal fabrication. The training is offered through the Norwalk-La Mirada Adult School (NLMAS), with funding provided by the Community Development Block Grant program. **Applications are available until funding for the program is exhausted.**

### How much is the scholarship?

The City will pay for the cost of tuition (class fees). Depending upon the program, the amount of assistance ranges from \$1,050 to \$2,600. The student is responsible for the cost of books, uniforms, background checks, and/or exams. Funding for the program is limited.

### How do I qualify?

1. You must be a Norwalk resident. Proof of residency is required.
2. You must be 18 years of age or older.
3. You must submit a completed application and essay during the City's application period.
4. Your total combined family income cannot exceed the following income limits:

| Number in Household | Income Limit |
|---------------------|--------------|
| 1                   | \$54,250     |
| 2                   | \$62,000     |
| 3                   | \$69,750     |
| 4                   | \$77,500     |
| 5                   | \$83,700     |
| 6                   | \$89,900     |
| 7                   | \$96,100     |
| 8                   | \$102,300    |



If more applications are received than funds available, essays will be scored by a Review Committee comprised of City and Adult School staff. An applicant will be ranked according to average score given. Applicants receiving top ranking will be offered scholarships first until all funding has been exhausted.

### How is the assistance paid?

Scholarships will be awarded on a first come, first served basis. Your class cannot begin before the scholarship is awarded. The scholarship is paid directly to the Norwalk-La Mirada Adult School after you have enrolled in classes and qualified for the City's Scholarship Program. The City will pay half the tuition to the Adult School upon enrollment and the remaining half upon completion of classroom work.

### What are some of the requirements of the program?

Once your application is received by the City, you may not change the course that you wish to take as indicated on your application. You must remain enrolled and maintain good attendance throughout the program. Your scholarship may be canceled if you are not making satisfactory progress. The Adult School will provide the City with regular attendance reports during your classroom work. During your internship, the Adult School will provide the City with your weekly time sheets.

## **Where is the training located?**

The location of the training depends upon the course that you are enrolling in. Some classes are held in La Mirada and others in Norwalk.

## **What training programs are offered?**

**CNA: Nurse Assistant Pre-Certification**: Prepares participants for employment in long term and acute care facilities, as well as home health agencies. Participants train in basic nursing skills through classroom instruction and supervised clinical experience. Participants learn the fundamentals of patient care, nursing and communication skills, disease organisms and infection control, basic anatomy and physiology, nutrition/diet therapy, and specialty nursing. Successful completion of the Nurse Assistant course enables the student to apply to take the test for State Certification through the Regional Testing Center.

**Dental Assisting**: Prepares students for a job as a dental assistant in front and back office practices. Participants learn chair-side assisting in general dentistry procedures. Classroom instruction includes dental terminology, dental x-ray, and identification of dental instruments, sterilization procedures and preparation of dental materials. Dental billing and front office procedures are included. An x-ray license is issued upon successful completion of the course. An internship at a local dental office begins upon completion of classroom and lab hours.

**Medical Assisting Administrative & Clinical**: Prepares participants for a career as a Medical Assistant. Participant learns vital signs, injections, venipuncture, assisting with surgeries, sterilization, performing EKG's, infection control, basic in-office laboratory testing, billing, terminology, records filing, and reception. This class includes externship in a physician's office or medical group office upon successful completion of classroom and lab hours.

**Medical Billing & Coding**: Training for career as Medical Biller and Coder in a medical facility, billing service, or to start own business billing insurance companies and individuals. Participants learn Medical terminology, procedural coding, insurance form preparation, collection policies, and computerized procedures used in medical offices. Included in the course is knowledge of CPT and ICD-9 coding rationales using official coding and reporting. Upon successful completion of this course, the participant will be prepared to take the National Coding Exam.

**Pharmacy Technician**: Training for career as Pharmacy Technician in both hospital and retail pharmacies. There are four modules required for successful completion. Participants are eligible for an externship in a hospital or retail site upon completion of classroom training and clinical hours. The student can apply for their Pharmacy Technician License from the State of California.

**Welding/Metal Fabrication**: Prepares participants for welding careers in manufacturing, construction, utilities, and other sectors. Training includes instruction in shielded metal arc welding, arc welding, gas metal arc welding (MIG), gas tungsten arc welding (TIG), oxy-fuel cutting of carbon, steel, aluminum and stainless steel. Participants may take two classes. Class prepares students for Certified Welder Licensing Exam.



Applications or more Information:

***Housing & Neighborhood Development Division***  
***NLMAS Scholarship Program***  
***12700 Norwalk Blvd. Rm. 12***  
***Norwalk, CA 90650***  
***(562) 929-5951***

Info on the training programs,  
class schedules and requirements  
***[www.nlm.as.org](http://www.nlm.as.org)***

