

**MINUTES OF THE REGULAR MEETING  
CITY OF NORWALK PARKS AND RECREATION COMMISSION  
September 12, 2019**

The meeting was called to order by Chairperson Coronado at 6:08 p.m. in the Founders Room at the Norwalk Arts & Sports Complex, 13000 Clarkdale Avenue, Norwalk, California.

Commission members present were: Francisco Berberabe, Martin Greenidge, Victor Juan, Monique Ramos, and Don Valenzuela. Staff present included: Rosie Lozoya, Recreation Supervisor; and Grace Walters, Office Assistant III.

**APPROVAL OF MINUTES**

Commissioner Juan motioned to accept the August 8, 2019 meeting minutes as recorded. This was seconded by Commissioner Berberabe. All in favor.

**NEW BUSINESS**

**Halloween Parade**

Supervisor Lozoya surveyed the group as to who would be willing and able to assist as drivers in this year's annual Halloween Parade. She stated that the details of the event will be emailed to them as the event nears.

**Halloween Festival**

Supervisor Lozoya informed the Commission about the Halloween Festival: the distribution of event flyers and volunteer applications, theme, entertainment, and featured attractions such as a village of inflatables.

Commissioner Juan suggested that the Phone Home booth be set up as it was previously: program rules are posted, photos of winners from past events and several prizes are displayed. He also suggested that their booth be given a radio so that they may use it in case of emergency and/or other urgent need. Commissioner Greenidge suggested that a "Most Memorable Costume" be awarded. It would be a costume that is noticed by the commissioners while walking around during the event and that the prize is also awarded by the commissioners.

**OLD BUSINESS**

No old business.

**STAFF REPORT**

**Recreation Department Update**

Supervisor Lozoya provided the Commission with a summary of the recent happenings including: Volleyball and Baseball Awards Day, a Pickleball Tournament, and Aqua Carnival.

She also mentioned the following upcoming events: Painting & Pancakes, Open Mic Night, Paint Class & a Glass, Boards, Brushes & Beverages, Movie Night at Glazier Park, Daddy Daughter Dance, Snowfest, and the Teen Center's Gift of Warmth program.

### **COMMISSISONER'S COMMENTS**

**Chairperson Greenidge** mentioned that at Robert White Park, he noticed that the fence has been pulled up so that people can go underneath it and enter the Campsite area. Supervisor Lozoya stated that she would place a work order for that.

**Commissioner Ramos** stated that she is looking forward to attending the upcoming events.

**Commissioner Valenzuela** mentioned that the lights at Hermosillo Park have remained on very late into the night and that it's bothersome. Also, Supervisor Lozoya stated that she had placed a work order in August for the previously mentioned access doors at the same park and that she would be following up with the parks maintenance team.

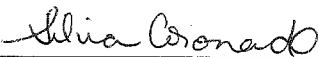
**Chairperson Coronado** is looking forward to the Halloween Festival.

**Vice Chairperson Berberabe** inquired as to whether or not there would or could be an organized excursion for a professional basketball game. Supervisor Lozoya said that she would mention it to the department director.

**Commissioner Juan** - No comment.

There being no further business to discuss, Chairperson Greenidge motioned to adjourn the meeting. Seconded by Commissioner Juan. All in favor. The meeting adjourned at 6:58 p.m.

Respectfully submitted,

  
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Silvia Coronado, Chairperson