

Effective March 18 – April 30, 2020



COMMUNITY DEVELOPMENT DEPARTMENT BUILDING & SAFETY DIVISION OPERATIONS

City Hall is closed to the public, but we are still available to help via phone, email, and mail as follows:

1. Building related inquiries (i.e. building permits, fees, etc.).
2. Scheduling building inspections through telephone or email.
3. Accept mailed in resubmitted plans for pending plan checks.
4. Accept emailed or mailed in first plan check submittals for small scale projects (i.e. window change-outs, HVACs, electrical work, building additions, remodeling, ADU's, minor commercial T.I.'s, etc.), excluding solar projects.
5. For new ADU projects, submit ADU Application to Planning Division and construction drawings to Building Division.
6. Accept mailed in first plan check submittals for solar projects and large scale projects (i.e. new buildings, major commercial T.I.'s, etc.)
 - ⇒ *Applications are available via email or at: <https://www.norwalk.org/residents/community-resources/online-documentation>*
 - ⇒ *Electronic plans must be in pdf format and cannot exceed 20 MB in size. If the file is larger than 20 MB, please email us and we will provide further instructions for a City hosted file sharing service.*
 - ⇒ *Accepted forms of payment: check by mail or Visa, Mastercard, Discover, and American Express by phone.*
 - ⇒ *You may experience longer processing times due to limited staffing levels.*
 - ⇒ *Thank you for your patience!*

Contact us at:

Email: building@norwalkca.gov

Telephone: (562) 929-5733

Mail: City of Norwalk, Community Development Department, Building & Safety Div.
12700 Norwalk Boulevard, Room 12, Norwalk, CA 90650